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Jo Jackson joined the staff of the Helms Center in July, 2000. Her responsibilities include arranging, describing, and preserving historical documents, including the papers of Senator Helms. She also serves as the curator for the Center's exhibits.

Before coming to Wingate, Jo was the University Archivist at Louisiana State University in Baton Rouge, where she also taught history courses, curated exhibits, and published in those areas. She is a long-time member of the Society of American Archivists, the Society of Southwest Archivists, the Louisiana Archives and Manuscripts Association, the Louisiana Historical Association, and Southern Archives Conference. She has served on the Board of SSA and LAMA and has chaired various professional and academic committees.

Mrs. Jackson received her B.A. in history from Lenoir-Rhyne College, and her M.A. in history from the University of North Carolina in Greensboro. She has attended numerous archives workshops and taught workshops on photographic conservation and records management.